

SUMMER CAMP PROGRAM ESSENTIAL INFORMATION

This PDF contains all the crucial information parents need to ensure a smooth and enjoyable camp experience for their children. Inside, you'll find details on payment options, medical forms, bathrooms, changing, food, clothing, swim, drop off, pick up, field trips, belongings and additional fees. We are committed to providing a safe, fun, and enriching environment for all campers!

PAYMENT

All fees are due at time of registration. 50% of all paid fees are a deposit for each camp week and only 50% of paid fees can be refunded upon written request until June 20th, 2025. No refunds of any amount are granted after June 20, 2025. Payment plans are available upon request, contact summercamp@gwymca.org for further details. Electronic check, AMEX, MasterCard, Discover and Visa accepted. Make electronic checks payable to the YMCA of Greenwich. No cash accepted.

Registration is only available online. Registration is not available at the Front Desk, for any registration questions please email summercamp@gwymca.org.

\$25.00 will be charged to your original billing method for each requested change to your child's camp enrollment, including but not limited to, selected team, selected weeks, early drop off, and/or late pick up. There is no fee for increasing weeks of enrollment or adding early drop off and/or late stay.

MEDICAL FORMS

Registration will not be confirmed until ALL enrollment, financial and medical documents are submitted.

- EVERY line on page 1 of the Health Assessment Record MUST be completed and a current form must be submitted upon every new program enrollment. Please double check this form before submitting medical records as it is the most common registration mistake.
- Full Immunizations Records MUST be attached.
- Last physical must be dated within 12 months of program enrollment.
- Medications will NOT be accepted without a completed Authorization for the Administration of Medication Form and IPC Form, BOTH must be submitted.
- Any camper with a medical, dietary and/or behavioral conditions or concerns MUST also submit an IPC Form. This form's purpose is to identify any additional or particular support your child needs and inform their counselors to ensure they have the best camp experience. Any camper is welcome to submit an IPC Form, please reach out if you have any questions.
- All medical forms must be emailed to summercamp@gwymca.org.

BATHROOMS & CHANGING

Campers must be able to independently change their clothes and clean themselves during each bathroom use. Campers always use the toilet and change in separate stalls with a staff member close by for emergencies and at least 2 buddies. Showers and swimsuit dryers are NOT available after pool swims/water activities, but we do shower at the beach before returning to campus. Staff always use a separate bathroom than campers for the duration of each camp day.

All campers MUST be toilet trained to attend camp. In the event of two fecal accidents or three urine accidents during camp attendance, that camper will be required to wear disposable pull ups during all camp activities, including swim, for the duration of their camp enrollment. In such cases, parents must provide additional disposable pull ups for the full camp day.

FOOD

Camper must bring their own packed lunch and at least two snacks every day, three snacks are recommended for late stay campers. Dropping off lunch during the camp day is only permitted in emergency situations. NO refrigerator, microwave or utensils available during camp hours. Campers MUST bring their own water bottles. Water will be provided throughout the day. Campers are not permitted to share food or drinks. Campers are not permitted to use the building vending machines during camp hours.

\$15.00 will be charged to your original billing method every day your child arrives at camp with no packed lunch or an incomplete lunch (i.e. snacks only). Lunch will be provided for them each time.

\$5.00 will be charged to your original billing method every day your child arrives at camp on a field trip day with no water bottle. A new water bottle will be provided to them each time.

CLOTHING

All camper belongings must fit in a SINGLE bag every day. Campers will need a swimsuit, towel, change of clothes, flip flops/sandals and plastic "wet" bag EVERY DAY. All teams have swim and/or water activities every camp day. We highly recommend 2-piece swim wear that campers can easily change in and out of, especially during bathroom breaks. Goggles and additional toiletries are optional. Sneakers and sunscreen are required EVERY DAY. Campers must be able to independently apply sunscreen and are not permitted to share sunscreen, bug spray and/or any lotion/bath products. A sun hat or baseball cap is highly recommended every day. Campers MUST arrive at camp wearing their swimsuit and sneakers every day.

Red, Green, Blue and Yellow Teams MUST wear their camper t-shirt on field trip dates (every Tuesday).

\$10.00 will be charged to your original billing method every day your child arrives at camp on a field trip day without their camper t-shirt. A new camper t-shirt will be provided to them each time.

All camper belongings must be labeled with their full name, in particular: backpacks, clothes, towels, goggles and water bottles. Purple Team campers must pack an extra pair of clothes, including underwear, every camp day in the event of a toilet accident. Please inform your team counselors if you would prefer your child's emergency clothes remain at camp for the full duration of their enrollment.

SWIM

Lifeguards are on duty at all times and there are always camp staff in the water and on deck. Platforms are in use for our smaller swimmers to feel more secure during swim lessons. Buddy checks are conducted every 10-15 minutes.

ALL campers wear life jackets, which can be removed if they pass the swim test. NO child is ever forced to swim, we leave the decision up to them. All campers wear wristbands to easily identify as swimmers or non-swimmers. If there is anything you feel we should know about your child's feelings and/or experiences with water, please email summercamp@gwymca.org.

The swim test is administered every Monday or Tuesday (depending on each team's swim schedule). To pass a camper must demonstrate ALL of the following skills: 1 full pool length of freestyle, 1 full pool length of backstroke AND 30 seconds of treading. Campers may only take the swim test once each day, but are welcome to re-take it every week of their camp enrollment. We do not administer the swim test on beach days, campers who have not already passed must also wear a life jacket at the beach. We highly recommend explaining the swim tests to your child in advance, especially if they are a nervous swimmer or will be distressed with not passing. The swim test is completely optional.

DROP OFF & PICK UP

Early Drop Off: 8:00–8:45AM, Regular Drop Off: 8:45–9:00AM

Early drop off is located in the Tumble Room on the Basement Level (across from the Front Desk). Parents MUST park and walk campers to the Tumble Room. DO NOT leave until a counselor has checked your child in. Early drop off must be registered for online and is not available per day, but can be added at any time.

Regular drop off is located on the outside sports court. Drive by drop off is preferred, but parents are welcome to park and walk campers over, especially if you anticipate a difficult separation. Do not stop or park adjacent to or in front of the single file car drop off line.

Campers head straight to activities following drop off, throughout the building and even off site. For late drop offs, we understand it is not always possible in emergencies, but prefer they are scheduled in advance whenever possible by emailing summercamp@gwymca.org. Late drop off is permitted between 9:00–9:45AM and 11:45–12:45PM. For **Purple Team**, between 9:00–10:15AM and 12:15–1:00PM. Drop off after these times is not permitted. Late morning drop offs will most likely miss snack and post 12:30PM drop offs will most likely miss lunch. Please plan accordingly to ensure your child eats before returning to camp. Schedule is always subject to change. Late drop offs must always PARK and check in with the Front Desk. You may need to wait 10–20 mins until a counselor is available to meet you in the Lobby. DO NOT walk your child directly to their homeroom or activity area without prior approval.

Regular Pick Up: 3:45–4:00PM, Late Pick Up: 4:00–6:30PM

Regular pick up is located on the outside sports court. Drive by pick up is preferred, but parents are welcome to park and walk over, especially if you have a quick question for your team counselors. ALWAYS clearly display your child's team windshield sign on your car's passenger side to expedite the pick up process. Take home projects are distributed every Friday (Thursday of Week 1), please do not leave without it. Late pick up is located in both the Tumble Room and M1/M2 on the 2nd floor (across from the elevator). Late pick ups must always PARK and check in with the Front Desk (they will always have our exact location).

Early pick ups must be scheduled in advance by emailing summercamp@gwymca.org. Early pick ups are not permitted after 3:00PM in non-emergency situations. Early pick ups must always PARK and check in with the Front Desk. You may need to wait until a counselor is available to meet you in the Lobby. DO NOT retrieve your child directly from their homeroom or activity area without prior approval. Please schedule an early pick up at least 30 mins before you need to leave the building with your child.

Late stay must be registered for online and is not available per day, but can be added at any time. A late pick up is considered past 4:10PM for a regular camper and past 6:40PM for a late stay camper. \$15.00 will be charged to your original billing method for every 10 minutes your child is picked up past their registered dismissal time per day.

Parents are not permitted inside the sports court during drop off or pick up. You may be asked to park at drop off and/or pick up if your child's counselor has information they need to share with you or a question concerning your child's care. Drop off and pick up times can be hectic and are not the best time for longer conversations or inquiries. Please email summercamp@gwymca.org regarding any concerns or questions and we will be happy to schedule a call during or after camp hours. We appreciate your patience and careful driving during these times.

Parents and legal guardians listed on enrollment forms are automatically authorized to pick up campers unless the program is given a copy of a current court ordered custody agreement or restraining order. Authorized pick ups must be at least 18 years of age. Government or photo identification must be shown at pick up. Any changes to authorized picks ups must be made in writing to summercamp@gwymca.org.

Should an authorized pick up appear to be under the influence of drugs or alcohol, staff may have no recourse but to refuse dismissal and contact the police. This is for the child's safety.

FIELD TRIPS

Field trips are schedule every Tuesday and last the entire camp day. There is no late drop off or early pick up available on field trip days. If a camper misses the morning bus, they are marked absent for the day and we do not permit drop off at the trip location. **Purple Team** does not participate in field trips. Depending on extreme or inclement weather outdoors field trips will be canceled at least 24 hours in advance.

For **Red**, **Green**, **Blue** and **Yellow** Teams, their YMCA camper t-shirt AND sneakers are MANDATORY on all field trip dates. \$10.00 will be charged to your original billing method every day your child arrives at camp on a field trip day without their camper t-shirt. A new camper t-shirt will be provided to them each time. Campers will carry their backpacks all day, we highly recommend not packing unnecessary items. Swim suits are NOT needed on field trips to HAPIK, Playland and the Maritime Aquarium.

2025 Summer Camp Field Trips:

- Week 1, Week 2, Week 4, Week 6 & Week 8: Tod's Point Beach & Park (Greenwich, CT)
- Week 3: HAPIK Indoor Climbing Park (Yonkers, NY)
- Week 5: Playland Park (Rye, NY)
- Week 7: The Maritime Aquarium (Norwalk, CT)

HAPIK Special Notes: Campers will be wearing climbing harnesses, capris and longer shorts are recommended. NO skirts or dresses. Campers CANNOT participate without sneakers.

HAPIK indoor climbing gym requires an additional MANDATORY waiver. Your child CANNOT participate in the field trip without this waiver. Please [click here](#) or paste the URL below into your browser to sign the waiver BEFORE July 15, 2025.

<https://waiver.roller.app/HapikYonkers/home?ubid=X-sHa1MWpkC6gSwIzhtTXQ>

PERSONAL ITEMS

Personal electronic devices, toys, books, balls, stuffed animals and/or art supplies are NOT permitted at camp, even if they remain in a campers' backpack. We highly discourage campers from bringing items of high monetary and/or sentimental value to camp. The YMCA of Greenwich is not responsible for any lost and/or stolen belongings.

All camper belongings must be labeled with their full name, in particular: backpacks, clothes, towels, goggles and water bottles. It is significantly more difficult for us to locate lost belongings if they are not labeled. In the event a belonging is lost, please email summercamp@gwymca.org with a description, and photo if possible, and we will do our best to locate it.

ADDITIONAL FEES

Administration Fee: \$25.00 will be charged to your original billing method for each requested change to your child's camp enrollment, including but not limited to, selected team, selected weeks, early drop off, and/or late pick up. There is no fee for increasing weeks of enrollment or adding early drop off and/or late stay.

Lunch Fee: \$15.00 will be charged to your original billing method every day your child arrives at camp with no packed lunch or an incomplete lunch. Lunch will be provided for them each time.

Water Bottle Fee: \$5.00 will be charged to your original billing method every day your child arrives at camp on a field trip day with no water bottle. A new water bottle will be provided to them each time.

Camper T-Shirt Fee: \$10.00 will be charged to your original billing method every day your child arrives at camp on a field trip day without their camper t-shirt. A new camper t-shirt will be provided to them each time.

Late Pick Up Fee: \$15.00 will be charged to your original billing method for every 10 minutes your child is picked up past their registered dismissal time per day.