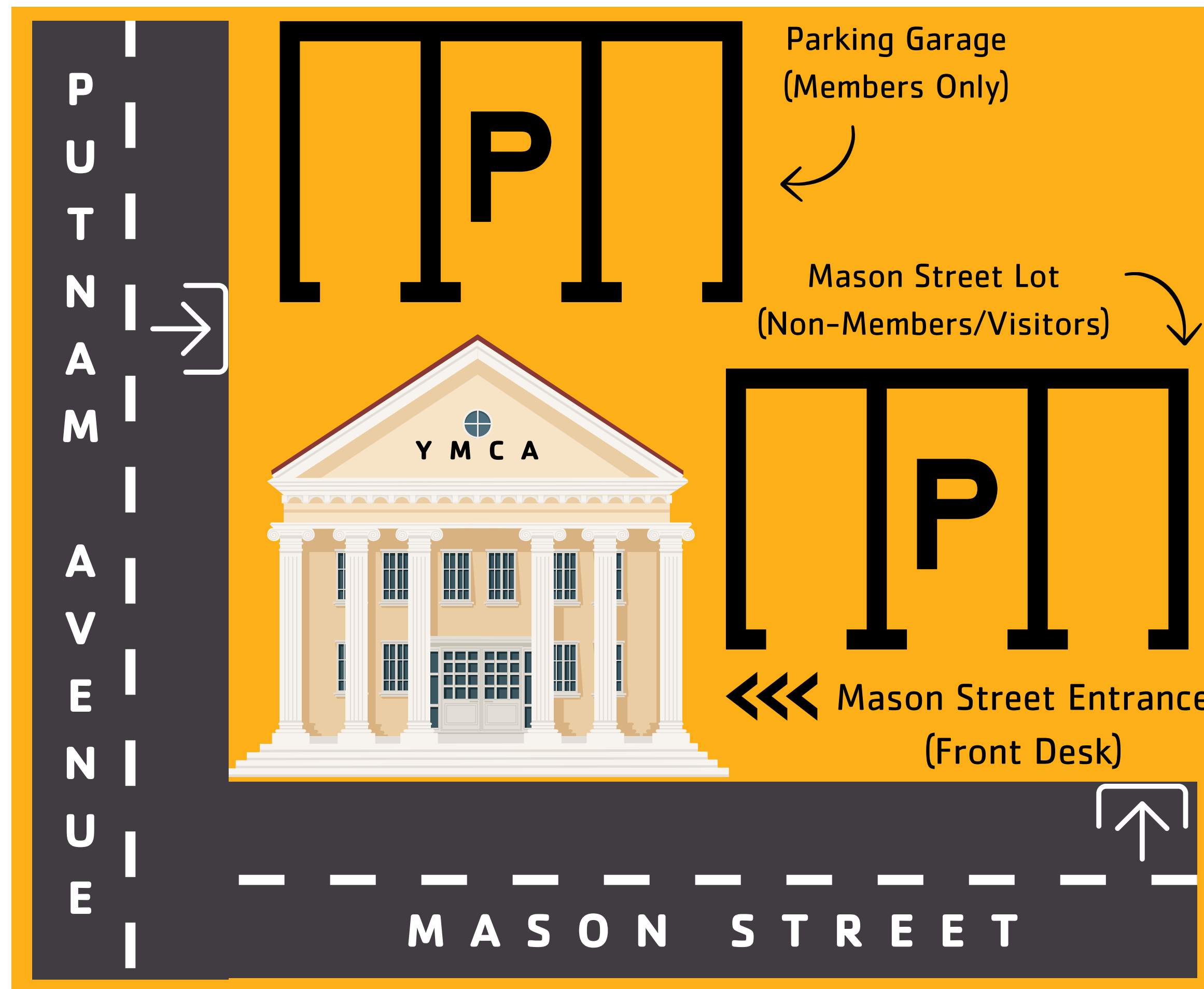




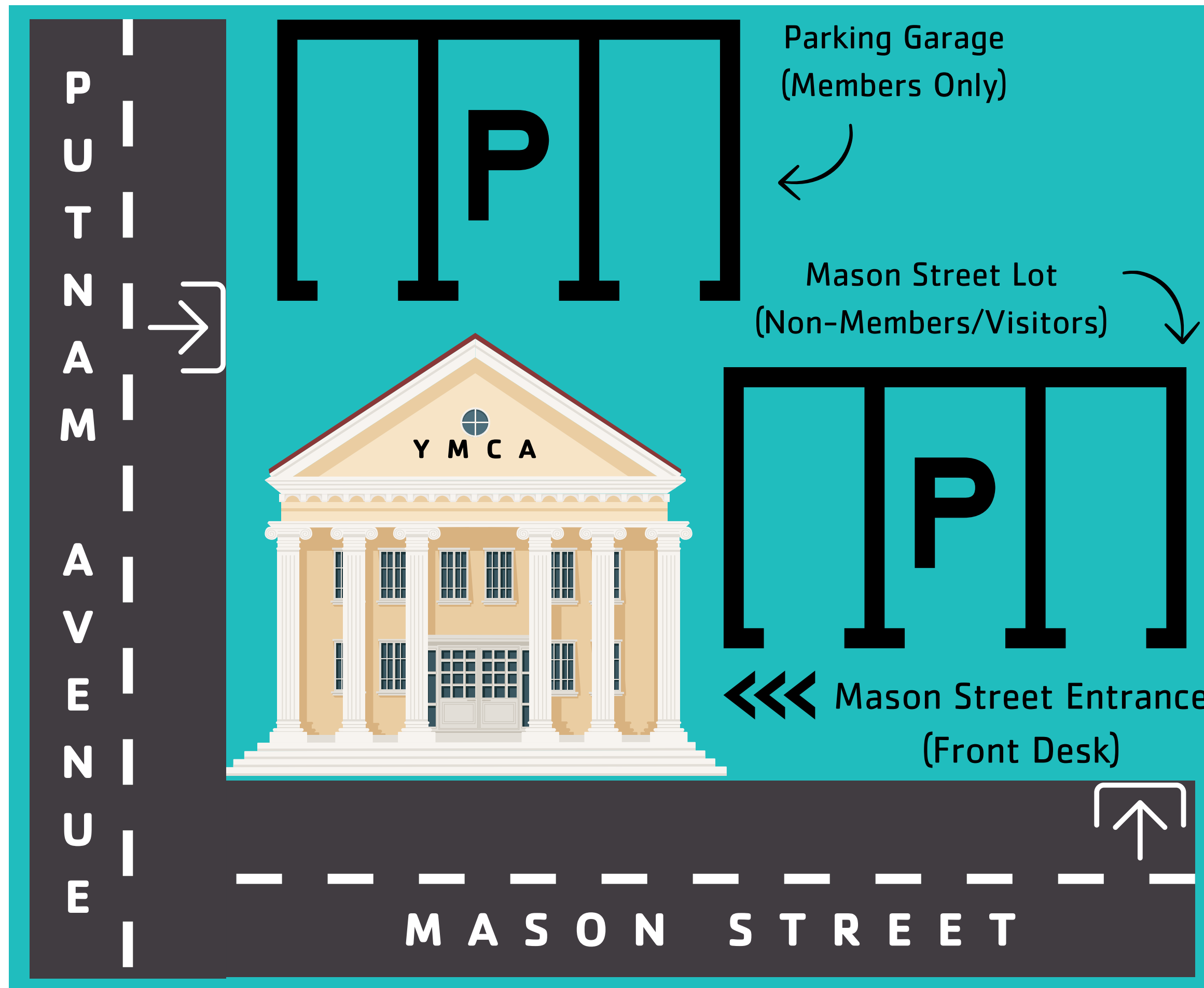
Pick Up Instructions



- 1. Park at the YMCA:**
 - a. 50 East Putnam Avenue**
- 2. Proceed to the Mason Street Entrance.**
- 3. Check in at the Front Desk on the Basement Level (EVERY time).**
 - a. First time visitors MUST present ID**
- 4. Proceed to the 2nd Floor**
 - a. Elevator is the most direct route**
- 5. Ring doorbell on podium and sign out child.**
- 6. MUST always present photo ID to after school staff.**



Drop Off Instructions



1. Park at the YMCA:
 - a. **50 East Putnam Avenue**
2. Proceed to the **Mason Street Entrance**.
3. Check in at the Front Desk on the **Basement Level (EVERY time)**.
 - a. First time visitors **MUST** present ID
4. Wait in the **lobby** for after school staff to come down.
5. Children **MUST** always be signed in by after school staff.